

Staff/Faculty Permit Registration Instructions



Faculty section.

Please note that If you do not have a valid AV2019/2020 permit AND you purchase the AY2020/2021 permit prior to September 1st, the AY2020/2021 permit will be active from date of purchase and you will be charged the prorated parking fee for AY2019/2020 permits via payroll deduction.





Login in with your Emich username (NetID) and password.

Login issues experienced on this specific page must be solved by reaching out to EMU's IT department.

Review the permit restrictions and select OK.





Staff/Faculty Permit Registration Instructions

Click the blue plus (+) sign to the left of the permit name.

Laz Parking		Park EMU Staff Permits YPSILANTI, MI	0
Home			
Purchase History	(a) ddministrative Hourly (2020-2021) /alid From 8/17/2020 to 8/31/2021 7/9/2021 12:00 PM → 8/31/2021 11:59 PM		
Payment Methods		O ADD TO CART	\$156.00 (i)
Vehicles			
Help & Privacy	23		
Sign Out			

	Park EMU Staff Permits	©
	Administrative Hourly (2020-2021) 7/P/2021 12:09 PM > 8:031:020 11:59 PM	\$156.00
The parking permit price from your employee contract will be	b Who is this for?	
screen.	Feit Nave L8Z	
Ensure your email address and	Parking	
name are correct.	trat ext_Jazparking⊚emich.edu	
Enter your phone number and	Mole	
license plate information.	Please select or add vehicle details: Loomer Hare for Vehicle 1	
Enter up to two license plates +	Select State for License Plate 1	~
גמובז.	License Plate for Vehicle 2	
Once everything has been filled	Select State for License Plate 2	~
out, click "SAVE"	B) SAVE	

Select Checkout





To use a credit card you have on file, click the check mark next to the last 4 digits of that card.

If you are paying using Payroll Deduct, select **Employee** Payroll Deduct.

If you would like to use another credit card, select Use Another Card.



Staff/Faculty Permit Registration Instructions

Park EMU Staff Permits Administrative Hourly (2020-2021)

\$156.00

Selecting Use Another Card will allow you to input another	Payment	\$156.00
credit card to use for this transaction.	Name on Card Laz Parking	
If you only like to use this card for the current transaction,	Card Number	
select PAY . Doing so will complete the transaction.		
Selecting Save My Info For Next Time will save the payment method to your account allowing you to use it for future		
transactions.		Back to Payments
	Save my info for next time	
	Zp Luoe	
	840K PAY \$155.00	
	By selecting the Pay button you agree to our Terms & Canditions, Privacy Policy and License Plate Recognition Policy.	
Payment		\$156.00
Once you have selected either your credit card or Employee Payroll Deduct, enter your Zin Code and click AUTHORIZE	Employee Payroll Deduct	
This will complete the transaction		Change
ms will complete the transaction.		
	Zip Code	
	48197	
	By selecting the Authorize button you agree to our Terms & Conditions, Privacy Policy and License Plate Recognition Policy.	
When the transaction is complete, a	Selecting View Permit De-	Details Details
confirmation window will appear.	tails will allow you to see: When	Where How
The sector parenting who has	Permit Confirmation	When Your Pass
Clicking OK will automatically sign you PARK EMU STAFF PER	MITS Number	Confirmation: 250047172
	Registered license	
Think you for your provides. Your receipt and been sent to your enail address. Your Riceast and ngataread as valid permit. A harging tag is not	confirmation plate(s) plate(s) and on required if your	EMU1234 1234EMU
License Faite Recognition technology, which acter your gates to verify your permit. To edit the this permit please Citick serve For instructions	Your permit start and LAZ PARKING	b
-cereis pauli in your permit planta view in View Permit Patalia	expiration date - Your license plate(s) are register	ed as a valid permit. A hang tag is not required with our License Plate
Visit our website here to find out when citation cars without permits displayee	s will be issued for VALID FROM	which uses cameras to scan your plate to verify your permit. VALID TO
OK	07/09/2021 12:00 PM	08/31/2021 11:59 PM

If you experience any registration issues or you need help with the permit registration process, call (734) 217-4892 or email ParkEMUhelp@LAZParking.com.

Please note it is the sole responsibility of the permit holder to ensure their permit is registered and/or up-to-date at all times.

Failing to register and/or update permit information before parking a vehicle oncampus will result in a valid citation.