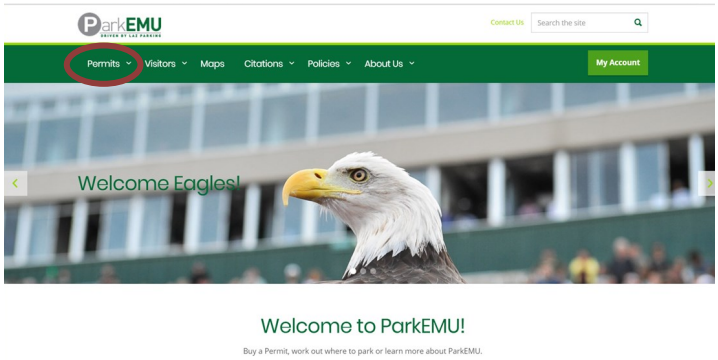
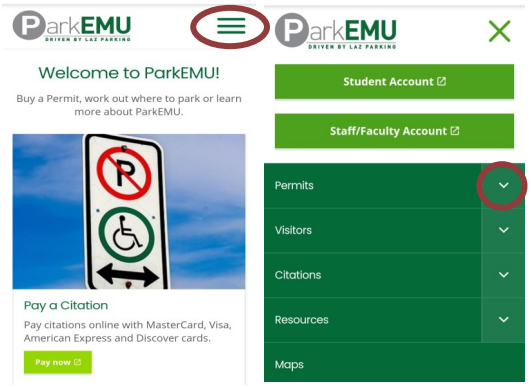
Emeritus Permit Registration Instructions

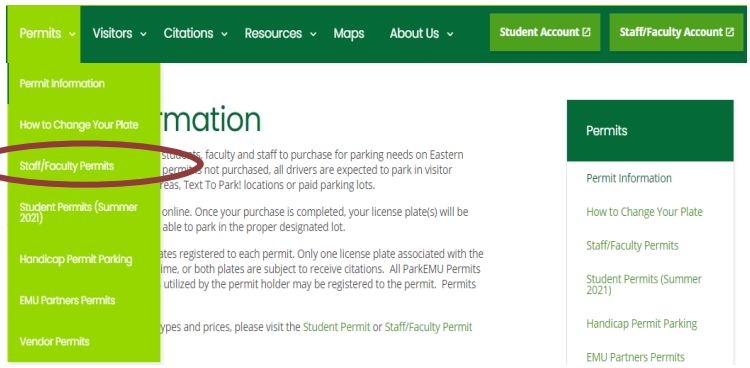
Visit www.ParkEMU.com and select **Permits**.

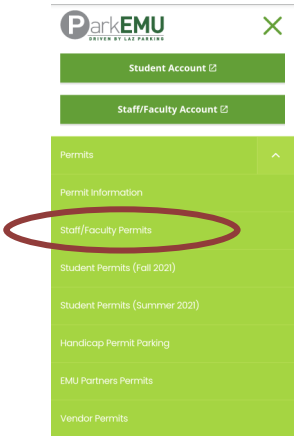




Mobile Interface

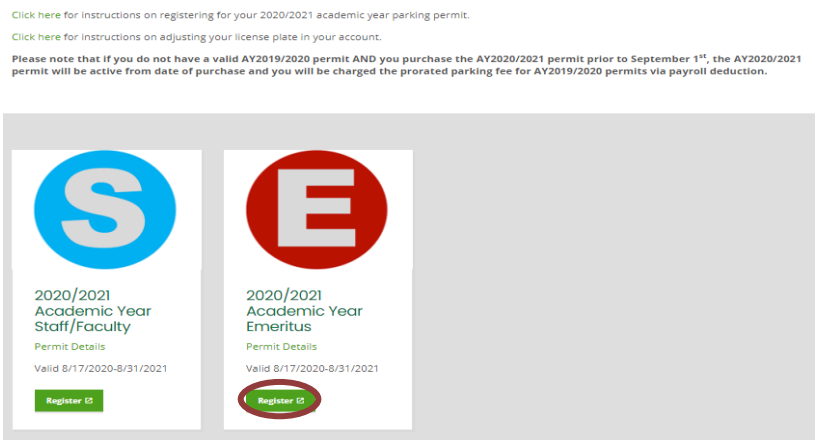
Select **Staff/Faculty Permits**.

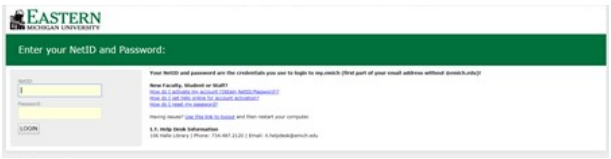




Mobile Interface

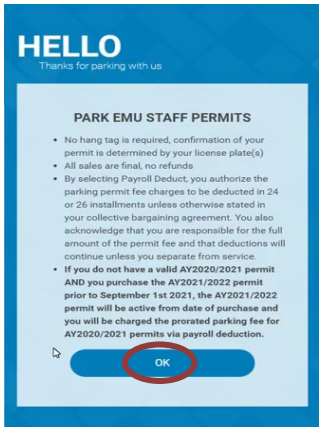
Scroll down the page and select **Register** within the **Emeritus** section.





Login in with your Emich username (NetID) and password.

Login issues experienced on this specific page must be solved by reaching out to EMU's IT department.



Review the permit restrictions and select **OK**.

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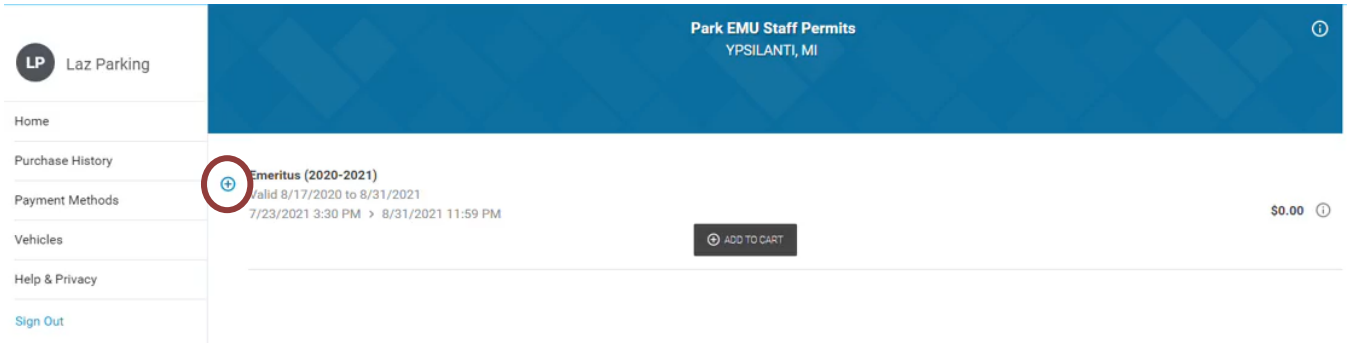
Click the blue plus (+) sign to the left of the permit name.



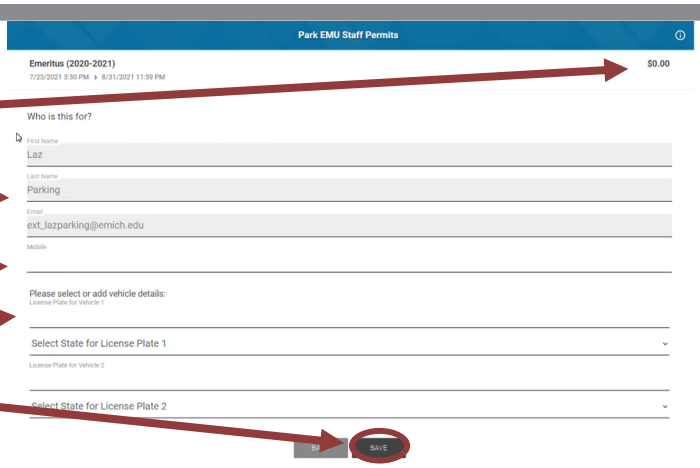
The price of your Emeritus permit is $0.

Ensure your email address and name are correct.

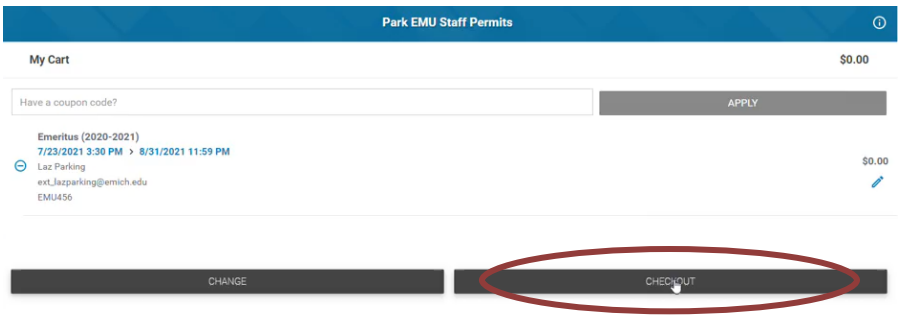
Enter your phone number and license plate information.

Enter up to two license plates + states.

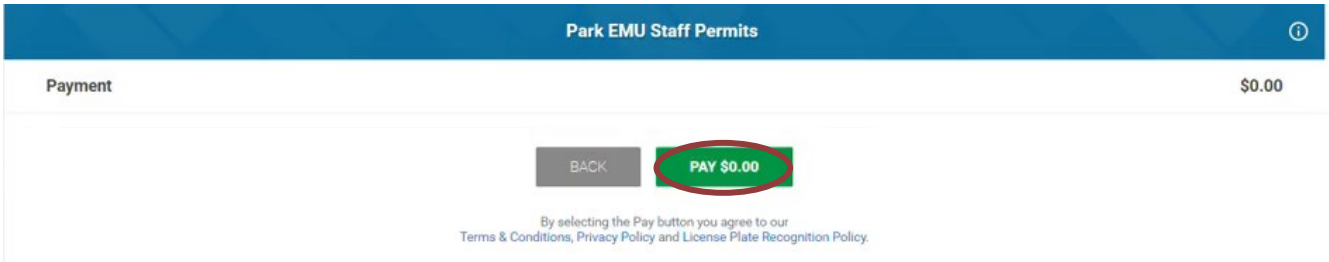
Once everything has been filled out, click "SAVE"



Select **Checkout**



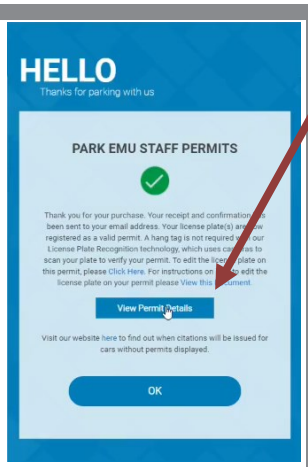
Since your Emeritus permit is $0, you will only need to select the **PAY $0.00** button.



Emeritus Permit Registration Instructions

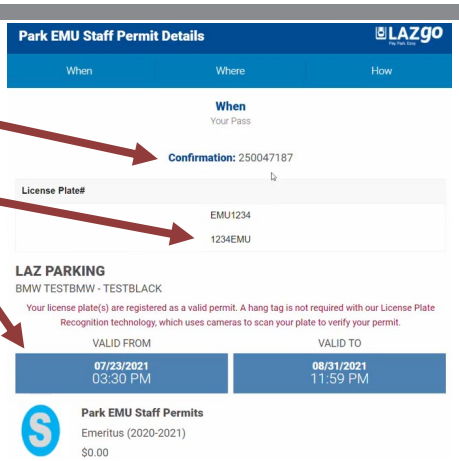
When the transaction is complete, a confirmation window will appear.

Clicking **OK** will automatically sign you out of your session.



Selecting **View Permit Details** will allow you to see:

- Permit Confirmation Number
- Registered license plate(s)
- Your permit start and expiration date



If you experience any registration issues or you need help with the permit registration process, call (734) 217-4892 or email ParkEMUhelp@LAZParking.com.

Please note it is the sole responsibility of the permit holder to ensure their permit is registered and/or up-to-date at all times.

Failing to register and/or update permit information before parking a vehicle oncampus will result in a valid citation.