



# Faculty & Staff Parking FAQs

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## Who is ParkEMU?

ParkEMU is responsible for the majority of the operation of Eastern Michigan University's parking system, including management of the permit system, parking enforcement, customer service, motorist assistance and most parking facility maintenance. The parking system is comprised of over 9,000 parking spaces spread throughout 57 parking lots and 2 parking garages. ParkEMU is committed to delivering the highest quality parking experience, while utilizing state of the art technologies to the Eastern Michigan University campus.

## Where can I Park?

Your faculty/staff parking permit will give you permission to park in the parking lots throughout campus that are listed for faculty and staff. Alternatively, parking can be purchased by the hour in a paid parking lot or metered parking space. Please visit [www.ParkEMU.com](http://www.ParkEMU.com) to reference the parking map.

## How do I purchase/register for a parking permit?

2018/2019 permits will be available for purchase/registration through the ParkEMU website beginning Monday, August 13, 2018. You can purchase/register for a permit by selecting the "Permit" tab on the website, then selecting "Staff/Faculty Permit", which will open a new page with all of the available permits. Once the proper permit is selected, you will enter your Emich user ID and password for verification to purchase the permit. The permit price (if any, depending on employment classification) will appear. You will then enter your vehicle information, license plate number and payment method (if needed) to obtain the permit. Cash/checks are not accepted when purchasing permits. After you have obtained the permit, the license plate number will be in the ParkEMU LPR system and recognized as a valid permit pass holder. **A physical hang tag is not required with the new LPR system and you do not need to visit the parking office after you purchase your permit.**

Faculty and staff can purchase parking permits with credit or debit card or through payroll deduction. Both options are available through the permit registration process online.

## Who do I call for assistance with registering for my permit?

You can call the ParkEMU customer service center at (734)217-4890 with any questions.

## What is LPR (License Plate Recognition)?

ParkEMU will be installing a LPR system in Fall, 2018. The system will track permit holders and efficiently monitor parking spaces, while giving parking office the ability to effectively issue citations to any parkers not permitted in a specified parking zone. ParkEMU vehicles will be outfitted with the LPR tracking technology, which utilizes license plate numbers so that hang tags are not required. Parkers are strongly encouraged to pull forward into parking spaces, rather than to back into parking spaces.

## When are parking rules enforced?

Enforcement occurs 24 hours a day, 7 days week, including University holidays. A vehicle will be issued a citation once every 4 hours. It is important to purchase either hourly parking or a parking permit prior to arriving on campus to avoid citations.

## What should I do if I drive multiple cars to campus?

ParkEMU allows you to include up to two vehicles on each permit, although only one such vehicle may be parked in the corresponding parking lot at any one time. You are able to update these license plates as often as you'd like through your online account with ParkEMU (found on [www.ParkEMU.com](http://www.ParkEMU.com)). Please note that vehicles registered for the permit MUST be driven by the faculty/staff permit holder and that permits are non-transferable.

## Can I park on West Campus and take the shuttle to Main Campus?

As of September 1<sup>st</sup>, 2018, the Ryneerson permit will be available each semester at a cost of \$30 per permit. Shuttle service is still available to take parkers to campus, free of charge.

## Who can I contact for vehicle assistance?

ParkEMU provides limited vehicle assistance services, including jump starts, tire changes and more. These services are provided between normal business hours (Monday through Friday from 8:00am to 5:00pm). Please call the ParkEMU office if you need assistance.

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### ParkEMU Contact Information

Website: [www.ParkEMU.com](http://www.ParkEMU.com)  
Email: [ParkEMUhelp@LAZParking.com](mailto:ParkEMUhelp@LAZParking.com)  
Help Line: 734-217-4890

Customer Service Center  
1200 Oakwood  
Ypsilanti, MI 48197